

XP - New Account

To add a new user to the computer

You must have and be logged in under a computer administrator account to add a new user to the computer.

1.

Open User Accounts in Control Panel.

2.

Under Pick a task, click Create a new account.

3.

Type a name for the new user account, and click Next.

4.

Click Limited as the type of account you want to assign to the new user, and then click Create Account.

We recommend that you use a password for access to this account as this protects your computer in a physical sense.